**Rockhampton North Special School**

P&C Association Agenda and Minutes:

5 August 2022 at 9am

Attendees: *Myles Spreadborough, Alana Hudson, Dehlia Dawson, Andrew Daley, Michelle Jarred.*

Apologies: *Trudy-Anne Horton, Karlah Thorne, Christine Huet, Amanda Stripp, Ewan Filmer, Jaimi Morphett, Kelly Mills & Nola Davey*

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Item** | **Who** | **Minutes** |
|  | Present | Myles |  |
|  | Opening and Welcome by Chair | Myles | Meeting commenced at 0910. |
|  | Apologies | Myles |  |
|  | Previous Minutes | Alana | Minutes accepted by Alana Hudson, seconded by Myles Spreadborough. |
|  | Treasurers Report | Trudy | *Trudy absent.* |
|  | Principal’s Report | Dehlia | Enrolments are stable. Staffing changes with Samantha Wearne appointed permanent Head of Curriculum, currently acting Deputy Principal. Amy Rowe is acting Head of Curriculum. Moved that the report is a true and accurate record by Dehlia Dawson, seconded by Andrew Daley. |
|  | BM’s Report | Alana | BOR update.Moved that the report is a true and accurate record by Alana Hudson, seconded by Andrew Daley. |
|  | Fundraising Committee | Andrew | Colour explosion (Thurs 01.09.22) and Father’s Day draw.Father’s tickets to be out by 08.08.22.Prizes to be finalised for Father’s Day by 17.08.22.Christmas raffle tickets out 14.11.22.Update on pie fundraising – HOLDING24.08 – Parent engagement evening – Dehlia organise coffee van and P&C to have a stall to sell tickets. |
|  | General Business |  | Strategic Planning – input from parents (Dehlia).Sausage sizzle – for sports day (Term 3 - Wed 17 Aug 2022). $3 sausage sizzle / $2 drinks – cash only.Andrew to order x6 white bread and x1 gluten free bread (to get 200 slices).Trudy to arrange a till. Alana to email P&C members to assist with BBQ.Troy – coffee and veggies sales.P&C Shirts & BadgesOrder 15 shirts with “P&C Volunteer” & Badges for P&C executive team.Dehlia & Alana to arrange a process for administration processes.Process to document P&C items being taken off site.Next meeting: Thursday 15 September 2022 @ 9am |
|  | Close  | Myles | Meeting closed at 10:45am. |